

Minutes

AOC Executive Board Telephone Conference

Friday, May 6, 2005

3:00 pm to 4:00 pm, central time

Attendees:

Zhongli Pan, Juming Tang, Shaojin Wang, Chenghai Yang, Qiang Zhang, Qin Zhang, Naiqian Zhang, Jiannong Xin, Roger Ruan, K. C. Ting, Ruihong Zhang, Yuanhui Zhang and Lingying Zhao

I. AOC Election

Qiang Zhang reported:

- Six positions are need to be filled, One President, one Vice President and four members at large.
- 5 candidates were oral nominated, more are expected and welcome.
- Election procedures include nomination, candidates' presentation of visions, and vote.

II. AOC Banquet at ASAE Meeting

Qin Zhang and Jiannong Xin reported:

- The banquet will be hold at Jackson restaurant which is about 5 or 6 minutes walk from the convention center.
- The cost is \$25 with menu options for adults and \$10 for kids without menu options.
- Qin Zhang will be in charge of AOC banquet program.

III. Student Paper Award and Activity

Naiqian Zhang reported,

- No paper was received, the deadline is June 15
- Request all faculties and members to send Chinese student name list to Naiqian.
- Naiqian will send out more emails and encourage students to participate AOC and student paper competition.
- Naiqiang will make effort to organize student activities during the ASAE meeting.

K.C. Ting suggested

- To reselect student committees and reorganize student activities

IV. IMPACT Newsletter

Zhong Li Pan reported:

- Juming Tang will write about ASAE meeting
- Feathered faculty will be Ruihong Zhang
- Featured university will be University of Florida
- ASAE AOC meeting announcement by Qin Zhang
- This meeting minutes will be included
- The IMPACT newsletter will be published on July 1, a sharp deadline.

V. The ASAE China Exchange session

Ruihong Zhang introduced that five speakers, three American and two Chinese are invited. Two of the five speaker are administrative type speakers.

- Ruihong will contact ASAE to make sure the speakers are on ASAE speaker list with or without paper abstract.
- Program will be advertised through email, IMPACT newsletter, and brochures.
- Juming suggested to write an article for Resource on China Exchange and Ruihong will contact Resource to arrange the article.
- Qiang Zhang may send email to each China exchange speaker
- It is agreed to make an offer of \$400 support for Dr. Shoemaker.

VI. Full and Student Membership

Changhai reported

- Student memberships dropped half during last year

Ruihong Zhang suggested,

- faculties to recruit their students and pay the \$5 AOC membership fee for them

Roger proposed to set up lifetime membership

- It can help to provide stable memberships, simplify renew procedures and recruiting China members
- However, several questions were also raised
 - How to manage these lifetime membership fees?
 - How to calculate lifetime membership fee?

Qin Zhang suggested,

- to recruiting more members from industry area

Chenghai will send an email to brief the lifetime membership discussion and ask members at large to vote on this issue.

VII. Fund Raising

- An AOC Foundation account will be set up for donations
- Another account will be set up for operation money
- K.C. Ting suggested the foundation needs its own board which should be different from the board at large
- Chenghai Yang contacted China Consulate in Houston, TX and got \$600 to support China Exchange program.
- Junming reported China Agricultural University may support \$2000 for AOC

VIII. Editor of IMPACT

- Zhongli recommended Shaojin Wang to be succeeding editor. Jude Liu will continue to be associate editor.

IX. Next meeting

- Next meeting will be hold at 3:00 pm (central time) on June 21th, 2005.