

MINUTES

*Executive Board, AOCABFE, conveyed via teleconference
May 2, 2003,*

Attendees: Jiannong Xin; Rongsheng Ruan; Juming Tang; K.C. Ting; Yang Tao; Ning Wang; Hongwei Xin; Chenghai Yang; Naiqian Zhang; Qiang Zhang; Yuanhui Zhang;

Absent: Huawei Sun; Lin Wang; Maohua Wang; Guoqiang Zhang; Ruihong Zhang; Senwen Zhang;

Meeting was called in order by Naiqian Zhang at 3:05 pm.

Meeting minutes from March 28 2003 AOC Board meeting was approved with minor changes on the AOC banquet pricing: Regular member \$23/person, student \$11.5/person and \$10/children

Membership

Lin Wang has membership fees corrected from ASAE Headquarters. She has send notice for several regular members who did not send in correct amount fees.

Joint Publication with CSAE

Naqian reported the April visit to CSAE editorial board members. AOC will make more contact and discussion with CSAE during the 2003 ASAE meeting in Las Vegas.

Since the discussion has been initiated more than one year, the board feels that a formal stand of AOC regarding the joint publication with CSAE should be made. A motion was made that "AOC will have an official letter of statement regarding the principles and bottomlines of AOC on the joint publication letter. The letter will send to CSAE before ASAE 2003 summer meeting" (moved by Qiang Zhang, Seconded by Hongwei Xin).

Paper Competition:

K.C. Ting reported that three manuscripts are received and four more committed. He propose to extend the deadline to May 31 for submission of competition papers;

For two student excellence awards -- One nominatin for Scholarly Achievement is received, none received for Leadership award yet.

CIGR Conference in Beijing , 2004

Naiqian reported his Beijing CIGR working group meeting. AOC may contribute to the conference by means of 1) helping to organize and coordinate session meetings of the five

topics, 2) participating in editing of the conference Proceedings, and 3) publicizing the conference on AOC Website, ASAE Annual meeting, and other media to attract more participants from North America.

The Board passed a motion of “AOC will work with CIGR organizers in China and clarify details on what is AOC’s role to contribute to the conference”. (Hongwei moved, Juming second, motion passed unanimously). Naiqian will communicate with Dr. Renjie Dong (CAU) on details.

A CIGR delegation (possibly a group of 4 people) will attend the ASAE meeting in Las Vegas. The delegation is interested to visit Ohio State University Ohio and others. AOC will facilitate their visit.

Meeting was adjourned at 4:15 pm.

*Respectfully submitted by
Yuanhui Zhang and Jiannong Xin
May 5, 2003*