

# Minutes

## AOC Executive Board Telephone Conference

Friday, March 4, 2005

3:00 pm to 4:00 pm, central time

### Attendees:

Yanbin Li, Zhongli Pan, Juming Tang, Shaojin Wang, Chenghai Yang, Qiang Zhang, Qin Zhang, Naiqian Zhang, Jiannong Xin, Roger Ruan, and Lingying Zhao

### I. Newsletter

Zhong li Pan reported:

- Juming Tang will write a president report to summary the AOC activities in past few months.
- Qin Zhang will invite Yuanhui Zhang's student to write about his ASAE award.
- A brief introduction of China Exchange session
- Feathered faculty will be Qin Zhang
- Featured university will be Ohio State University
- This meeting minutes will be included
- Qin Zhang will draft news release on a conference "The Changing Food System in China" held at UIUC.
- Technology transfer topic will be included
- The publishing date is March 15. March 10 is the deadline for submission of the materials.

### II. Technology Transfer

- Zhongli Pan reviewed the background of the technology transfer issue and ask board's opinion on the technology transfer plan and form developed by the subcommittee
- Since some members did not receive the form and plan, it is suggested for Zhongli to send out the plan and form again. The issue will be discussed latter.

### III. The ASAE China Exchange session

- Zhongli Pan introduced the five speakers invited. They are:
  - Shoemaker, Executive Director, California Institute of Food and Agricultural Research, University of California, Davis, USA
  - Stanley R. Johnson, Vice Provost for Extension, Iowa State University, USA
  - Norman R. Scott, Professor, Cornell University, USA
  - Ming Zhu, President, Chinese Academy of Agricultural Engineering, China
  - Zhihuai Mao, Dean of the College of Engineering, China Agricultural University
- Speakers have been confirmed.
- All the board members commend the speakers.

### IV. AOC Annual Business Meeting

- The meeting will follow the model of last year. It will be from 5:00pm to 6:00pm on Tuesday.
- Dinner place have not been decided yet. The dinner will be ordered as packages (\$25 per dinner) from the menu supplied. The dinner setup will be round table format. The time will be from 6:30 pm to 9:00 pm.
- The fee will be \$50 for regular member and \$20 for student member.

#### V. Student Activity

- NaiQian Zhang, Roger Ruan, and Qi Zhang will organize the student paper competition.
- Qi Zhang and Juming Tang will organize the student academic award and the student service and leadership award.

#### VI. Fund Raising

- Ruihong suggested giving the China Exchange speakers token gifts and inviting them to the AOC banquet. All the board member agreed the suggestion.
- Guest list of the AOC banquet are: the five speakers, ASAE president, ASAE president elect, and Melissa.
- Yanbin Li suggested everyone to contribute to the fund raising.
- Naiqian Zhan will update the AOC brochure.
- Juming Tang: Shujun Li agreed to support AOC, but the specific dollar figure was not mentioned. If the China Exchange session can be organized in China, it will be easy to get support from China sponsors.
- Chenghai Yang will contact China Consulate in Boston for support to AOC.

#### VII. Joint Journal

- China side decided to continue the English version of Transactions of CSAE. Therefore, there is no meaning to publish another journal in English.
- Roger will contact the China side again.

#### VIII. Website

- Li Yanbin: Please supply materials to be published on the AOC website if there is any. Volunteers are welcomed to maintain the website.
- Chenghai Yang: About third of the AOC members submitted their expertise form. He will push the rest of the members to do so.
- Shaojie Wang: Please remind the AOC members to pay their member fee.

#### IX. Preparation for the Election

- Qiang Zhang: We will discuss it in May.

#### X. Next meeting

- Next meeting will be hold at 3:00 pm on May 6<sup>th</sup>, 2005.