

## Meeting Minutes

### AOCABFE Executive Board

3:00 pm, March 29, 2002

The Board meeting was conducted through conference calls, which were arranged by Roger Ruan through University of Minnesota.

Naiqian Zhang chaired the meeting. The following Board members participated:

Rongsheng Ruan <ruanx001@tc.umn.edu>,  
K.C. Ting <ting.14@osu.edu>,  
Ning Wang <wangn@ksu.edu>,  
Naiqian Zhang <zhangn@ksu.edu>

Yang Chenghai, the Chief Editor of AOC Impact, was invited to attend the meeting.

#### 1. AOC Student Award

The Professional Development and Award Committee proposed a Graduate Scholarly Achievement Award and a Graduate Leadership and Service Award to be established in 2002. Dr. Ting drafted evaluation rules for the awards. All attendees agreed that award candidates can be nominated by any AOC member. A call for nomination will be included in the third issue of Impact. Each award will include a certificate and a cash prize of \$100.

#### 2. Non-profit organization/tax exempt status.

Naiqian Zhang reported that the tax-exempt status of AOC was approved by IRS. AOC is recognized as a non-profit organization.

#### 3. Re-election of Board members

Dr. Ting and Dr. Ruan suggested that the board members serve on two-year terms. Every year, one half of the board members will rotate off. Dr. Naiqian Zhang will discuss this issue in detail with the Chairman of the Constitution and Nomination Committee, Dr. Qiang Zhang.

#### 4. Activities for the ASAE/CIGR 2002 Annual meeting

- A technical session on "China Exchange" was set for the 2002 ASAE/CIGR meeting in Chicago.
- Business meeting on July 30, 2002.
- An AOCABFE award banquet will follow the business meeting on July 30, 2002. The Education Department of Chinese Consulate General in Chicago agreed to provided \$700 support for the dinner. This will not be sufficient to cover the total

expense, which will be around \$2500 for 100 people. This issue will be further discussed.

5. AOC member database

Dr. Ruan suggested that all members should submit a description of their background and research interests to him so as to set up an AOC member database.

6. Yang Ling meeting

As suggested by Dr. Ting and Dr. Ruan, Dr. Zhang will draft a list of topics that AOC members may cover in their presentations at the Yangling meeting. Dr. Zhang will consult with the AOC delegation members to finalize the topics.

The meeting adjured at 3:40 pm.

Respectfully submitted

Wang Ning, AOCABFE Treasurer

March, 29, 2001