

# MINUTES

*Executive Board, AOCABFE, conveyed via teleconference  
March 28, 2003,*

**Attendees:** Jiannong Xin; Naiqian Zhang; Ruihong Zhang; Yuanhui Zhang; Huawei Sun

**Absent:** Rongsheng Ruan; Juming Tang; K.C. Ting; Yang Tao; Lin Wang; Ning Wang; Maohua Wang; Hongwei Xin; Chenghai Yang; Guoqiang Zhang; Qiang Zhang; Senwen Zhang;

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Meeting was called in order by Naiqian Zhang at 3:08 pm.

Meeting minutes from Feb 28 2003 AOC Board meeting was approved.

## *Membership*

AOC received \$770 membership dues from ASAE Headquarters. There may be some errors on the membership roster and dues as Yuanhui and Huawei did not show on the paid list. Naqian will check with ASAE HQ.

## *China Exchange session in Las Vegas*

Naqian reported for Juming on the update -- We have finalized our arrangement with Planet Hollywood in Caesar's Palace. Juming contacted ASAE headquarters trying to add the location for the dinner on July 29 to the ASAE program. Sharon said that it is too late for the printed program. But she will add it on the meeting website. I suggest that student paper awards be given at that dinner to encourage students to attend.

AOC Business 7:00-8:00 pm meeting; Tuesday, dinner will start at 8:00 pm; Ticket, \$25 regular, \$10 for children, \$12.5 for student.

## *East Asia Forum*

Ruihong updated the speakers for the forum. The program has been shown on the ASAE meeting program. All the speakers have confirmed. Total 11 speakers, four from Mainland China. There are 7 sponsors for the Forum.

## *Student Paper Competition*

Deadline for competition of student papers is extended to April 30.

## *Impact*

Yuanhui and Jiannong will contribute a short article to the 'AOC Member Highlights' (some thing like that to provide a platform for member information).

Meeting was adjourned at 3:55 pm.

*Respectfully submitted by  
Yuanhui Zhang  
March 28, 2003*

**AOCABFE Executive Board Meeting Agenda  
March 28, 2003**

1. Approval of February meeting minutes.
2. Announcements.
  - o 2003 Membership fee
3. China Exchange session in Las Vegas (Hongwei and Juming)
4. East Asia Forum in Las Vegas (Ruihong)
5. Other activities in Las Vegas (Juming)
6. *IMPACT* issue 2/3 (Chenghai)
7. Student paper competition (Huawei)
8. Other

**Appendices**

- Appendix 1. Board meeting (February) minutes
- Appendix 2. 2003 China Exchange session
- Appendix 3. 2003 East Asia Forum
- Appendix 4. Other activities in 2003 ASAE meeting
- Appendix 5. *Impact*, Volume 2, Issue 3
- Appendix 6. AOC membership dues
- Appendix 7. Joint publication
- Appendix 8. Student paper competition