

AOCABFE Executive Board Meeting Minutes

November 30, 2001

Those present were: Zhongli Pan, Jiannong Xin, Ning Wang, Chenghai Yang, Xiusheng Yang, Naiqian Zhang, Qiang Zhang

The teleconference was called to order by AOC president Naiqian Zhang at 3:00 P.M.

1. Announcements

- a. AOC has sent the "Cooperative Agreement between AOCABFE and ASAE" to ASAE. Naiqian Zhang wrote a cover letter to address the revised clause: "Corresponding members of AOCABFE are not required to be members of ASAE. Corresponding members of AOCABFE shall be less than twenty percent (20%) of the total AOCABFE membership." ASAE Board will vote on the Agreement on December 8, 2001.

AOC website will be transferred to ASAE web server after the Agreement is approved.

- b. AOC Board approved AOCABFE membership qualifications. Board members voted for approval are Hongwei Xin, Naiqian Zhang, Ruihong Zhang, Qiang Zhang, K.C. Ting, and Guoqiang Zhang.
- c. AOC now has an EIN and applied for tax-exempt status.

2. *IMPACT* December issue

Chenghai Yang provided a tentative outline for next issue of *Impact*. Two featured articles are: 1) information on developing northwest China (Xiusheng Yang), and 2) multi-million research projects (Tang Juming)

3. Membership drive

Membership Development Committee will launch a membership drive soon to increase our membership. The committee will compile an email list based on the existing list of AOC/ASAE roster. The email list will be circulated among four regional directors for their additions of the names. Email will send to specific groups, such as faculty, students, visiting scholars etc.

4. AOC meeting in Beijing during ICAST-2001

AOC and CSAE had a good meeting in Beijing. Three AOC representatives met with CSAE leaders. Over 400 brochures on AOC, including the first issue of *IMPACT*, were distributed during the International Conference. Zhongli Pan and Roger Ruan will write a summary report for next issue of *Impact*.

5. "China Exchange" session for ASAE/CIGR 2002 joint meeting

Five invited speakers have confirmed to present at the meeting.
Additional speakers need to be identified/invited.

AOC members are encouraged to attend the AOC and CASE meeting in Yangling, Shaanxi next year. The China Committee will explore means for participating the meeting.

6. Student activities

Student Activity Committee has developed an open letter to students. The letter will be posted on AOC website and Impact.

7. Relationships with CIGR and AAAE

CIGR has invited AOC to become a corporate member of CIGR at cost of \$500/yr. Due to our current financial situation, AOC will revisit the issue at later time. AOC will continue to work closely with CIGR and AAAE.

8. AOC Fellow category

New rules for AOC fellow were developed for approval of AOC Board.

9. Next Board meeting

Next Board meeting is scheduled for January 25, 2002, at 3:00 pm (Central time).

The meeting was adjourned at 4:00pm

Respectively submitted by Jiannong Xin