

## **AOC Extended Board Meeting Minutes**

October 26, 2001

Those present were: K.C. Ting, Yang Tao, Ning Wang, Hongwei Xin, Jiannong Xin, Chenghai Yang, Guoqiang Zhang, Naiqian Zhang, Qiang Zhang, Ruihong Zhang

The teleconference meeting was called to order by AOC president Naiqian Zhang at 3:00 P.M.

### AOC and ASAE Cooperative Agreement

Qiang Zhang reported status of the agreement. Three main issues were discussed: 1) regular membership and corresponding membership, 2) AOC representation at ASAE, and 3) hosting AOC website on ASAE server. A suggestion is made to increase the corresponding membership from 10% to 20%. The cover letter from AOC president to ASAE should address this proposed change. Also, if ASAE asks service charge on AOC due transfer, such transfer could be yearly instead of a quarterly basis to reduce AOC spending. Qiang Zhang will send a copy of final version of the agreement to the Board for suggestions and vote.

### EIN Number and Tax-exempt Status

Naiqian Zhang reported that AOC has received an EIN number and a bank account named AOCABFE was opened for AOC. He will continue to pursue the tax-exempt status for AOC.

### Special Annual Dues for AOC Members Residing in China

AOC China region will establish its own account. The annual due for AOC members residing in China is 100 RMB and 25 RMB for students. The membership dues will be managed by an accountant appointed by the China Regional Director and will be used for domestic use and AOC member travel in China.

### AOC Membership Development

Roger Ruan and Zhongli Pan will attend conference in Beijing this November. Ruihong Zhang will develop AOC brochures and ask Zhongli to distribute them at the conference. Additional material will send to Baoji Wang at China Agricultural University to promote AOC during the conference. Also, Ruihong suggested assigning a faculty at each university to promote AOC membership.

### Membership Qualification

Hongwei Xin presented a draft version of membership qualification. Hongwei will send a revised version to the Board for final approval.

### Changes in Constitution Regarding Honorary Membership

A membership category of fellow or distinguished member is proposed to recognize outstanding AOC members. Naiqian will draft a proposal and send it to the Board for approval.

Summary of Membership Dues Received

AOC treasure, Ning Wang, reported that she has received only 29 member dues and 6 of them are students. AOC needs collective efforts for membership development.

CIGR Corporate Membership.

CIGR requested AOC to be a corporate member of CIGR. The Board members are not clear what cost is associated to be a corporate member. Naiqian will work with CIGR and clarify the obligation and benefits to be an corporate member of CIGR.

2002 ASAE/CIGR joint session on “China Exchange”

This is first such session organized by AOC, and the Board should make a collective effort to insure success of this event. The session could invite distinguish people as speakers. We need to identify those people and make proper contact. Please send your suggestions to Hongwei Xin.

The meeting was adjoined at 4:10pm

Respectively submitted by Jiannong Xin