

## Minutes of the AOC Executive Board Teleconference

### Time and Place

3:00pm CT, October 5, 2007. Teleconference phone number: (612) 625-2003.

### Attendees

Yubin Lan, Yanbin Li, Jiqin Ni, Zhongli Pan, Zhiming Qi, Roger Ruan, Ruixiu Sui, Ning Wang, Shaojin Wang, Chenghai Yang, Naiqian Zhang, Jun Zhu

### Call to order

The meeting was called to order by Dr. Chenghai Yang, President of AOC, at 3:00pm.

### Approval of May meeting minutes

A motion was made by Dr. Naiqian Zhang to approve the minutes of the AOC Board Meeting held in August 3, 2007, seconded by Dr. Yanbin Li, and passed to approve the minutes.

### Financial status and fundraising

Dr. Yubin Lan, Treasurer of AOC, reported that balance of AOC's account was \$5039.77. Dr. Yanbin Li, Chair of the fundraising committee, would make more efforts on raising funds for AOC during his visit in China next month. He is targeting to get \$2,000 donation from China to AOC in this year. Yubin will work with Yanbin to open an account to handle the donations to AOC.

### Membership updates

Related to the financial status, membership fee issues were discussed in the meeting. All AOC members should pay their membership due. AOC will remind the members to pay their due as their due is over due. After several notifications, if they still don't pay their membership due, their name will be removed from the AOC roster. Dr. Ning Wang, Chair of the Membership Committee, reported that quite a few members have paid their membership due after receiving her reminding letter. However, she also got responses from two members that they said that they didn't want to keep their membership anymore.

### Technology cooperation database development

Dr. Shaojin Wang briefed the recent development of the technology cooperation database. Based on the work by Dr. Zhongli Pan, Nine more experts from various universities and research institutions have been added into the database. Up to the meeting time, 23 people have been included in the database.

### Impact newsletter

1. In next issue of Impact newsletter, Dr. Yubin Lan was selected to be the featured person, and Auburn University / and Purdue University will be introduced.

2. All AOC members were encouraged to collect email addresses of new Chinese students and scholars and send them to Jiqin Ni. He would send Impact Newsletters to these email addresses so that Impact Newsletter would be able to have more readers and more impact. Impact Newsletter may also be sent to the leaders of other organizations such as ASABE, CIGR, CSAE, etc. Additionally, a link of Impact Newsletter will be added in AOC student website.
3. In order to distribute the Impact Newsletter more efficiently, AOC's email lists will be reorganized into two categories, list of members and list of guests.

#### SAC report

Mr. Zhiming Qi, Present of SAC, reported the activities of SAC. He proposed to build up a Bulletin Board System (BBS) and purchase a domain name for the BBS. The cost of such a BBS is \$12 per year. He requested financial support from AOC to cover the cost. His proposal and financial request were approved.

#### Joint Journal with CSAE

After a long time effort by AOC, especially by Dr. Roger Ruan, an agreement in publishing a joint journal has been reached between AOC and CSAE recently. Roger was asked to take following actions to get it going:

1. Dr. Roger Ruan will be the Editor-in-chief from AOC side, and Professor Maohua Wang is going to be invited by AOC to be the Editor-in-chief from CSAE side.
2. Determine the name of the journal through gathering opinions within the AOC board members.
3. Apply for the International Standard Book Number, ISBN and bank account for the journal.
4. Select the editors and associate editors.

The issues regarding the journal such as page charge, budget, website, publishing time, etc. were also discussed.

Chenghai Yang will respond Dr. Baoji Wang's suggestions regarding article publication.

#### Annual meeting request

Dr. Zhongli Pan and Dr. Donghai Wang were asked to send a request to ASABE for China exchange session in 2008 ASABE Annual International Meeting, including special forum and invited session. China exchange session will call for presenters first, and then invite speakers. Zhongli was assigned to be in charge of inviting speakers.

The meeting was adjourned at 4:15pm CT.

*Minutes was prepared by Dr. Ruixiu Sui, Secretary, AOC.*