

Minutes of the AOC Executive Board Teleconference
(Ruixiu Sui, Secretary, AOC)

Time

August 11, 2008

Attendees

Changying Li, Jude Liu, Zhongli Pan, Roger Ruan, Ruixiu Sui, Donghai Wang, Lingjuan Wang, Ning Wang, Shaojin Wang, Chenghai Yang, Naiqian Zhang, Wei Zhang

Call to order

AOC President Dr. Zhongli Pan called the meeting to order at 3:00pm CT. Board new member Dr. Jude Liu introduced himself. Dr. Pan said most of the current board members served in the AOC 2007-2008 Executive Board. He would announce few changes in AOC committee chairs by email later.

Approve appointed new board members and officers

Dr. Zhongli Pan made a motion to approve the new board members and officers, Dr. Lingjuan Wang as President Elect, Dr. Jude Liu as Member-at-Large, and Dr. Changying Li as Newsletter Editor. Dr. Chenghai Yang seconded the motion, which carried unanimously.

Approve Minutes from June 9, 2008 meeting

Since the minutes from June 9, 2008 AOC Board meeting had been published in the AOC Newsletter, the approval of the meeting was not moved. Dr. Ruixiu Sui suggested that minutes should not be published until it was approved. Dr. Zhongli Pan suggested partially publishing the minutes in the newsletter. Drs. Chenghai Yang, Ruixiu Sui, Donghai Wang agreed with Dr. Pan. Dr. Pan would check AOC constitution regarding publishing the minutes. This issue will be discussed again in next board meeting.

2008 AOC meeting reports

Important activities in the 2008 AOC meeting would be reported in the next AOC Newsletter.

Yangling project

Dr. Chenghai Yang said that NWAUFU was waiting for the decision from Government of Shanxi Province. There was no new progress to report regarding Yangling project.

AOC website

Dr. Zhongli Pan said that the AOC website had been updated. AOC 2008-2009 executive board members were posted on the website. Dr. Jiannong Xin asked for suggestions about the website.

Journal IJABE

Dr. Roger Ruan reported the current status of IJABE and the rules of reviewing manuscripts for IJABE. He encouraged AOC members to submit papers to IJABE. Information about the IJABE could be found on IJABE's website.

Dr. Chenghai Yang proposed the editorial board members of IJABE from AOC-side as following:

Co-Chair: Chenghai Yang
Vice Chairs: Hanwu Lei, Zhongli Pan, Roger Ruan, Juming Tang, Xiusheng Yang, Naiqian Zhang, Qiang Zhang, Ruihong Zhang, Yuanhui Zhang
Member: All associate editors

Dr. Yang's proposal was approved.

Drs. Zhongli Pan, Chenghai Yang, Roger Ruan discussed the service term of division editors and associate editors, and the honorary editorial board members of IJABE.

IMPACT newsletter

Dr. Changying Li is the new editor of IMPACT newsletter. Mr. Jiele Xu and Mr. Ming Hu are the editorial members of IMPACT newsletter.

Next issue of IMPACT will include following items:

- a. Message from new president. (Contributor: Dr. Zhongli Pan)
- b. News in brief (Dr. Changying Li would ask AOC members to provide relevant materials.)
- c. President annual report (Contributor: Dr. Chenghai Yang)
- d. AOC student activity (Contributor: Mr. Wei Zhang)
- e. AOC student paper award (Contributor: Dr. Naiqian Zhang)
- f. AOC annual meeting minutes (Contributor: Dr. Ruixiu Sui)
- g. Photo Gallery (Dr. Changying Li would download photos from AOC website)
- h. Treasurer report (Contributor: Dr. Yubin Lan)
- i. Message from newsletter editor (Contributor: Dr. Changying Li)

2008-2009 activities of SAC

2008-2009 SAC board has 8 members.

Mr. Wei Zhang, SAC Chairman, reported the activity plan of SAC as followings:

- a. Update information of SAC board members on the SAC website.
- b. Conduct a survey on Chinese students in North American. This survey would be completed before December of 2008.
- c. Perform the maintenance of SAC online forum established by the previous SAC.
- d. Sponsor activities such as fund raising and gathering dinner in AOC Annual Meeting in Reno, Nevada in June 2009.

Dr. Zhongli pan suggested electing Chinese exchange students as SAC board members.

2008-2009 Focus of AOC

Following decisions were made after discussion of the items which were brought up by Dr. Zhongli Pan:

- a. Since majority of AOC members voted in AOC Annual Business Meeting in Providence, RI in July 1st, 2008 to use both Chinese and English as AOC official languages, both Chinese and English language can be used in AOC business. However, AOC claims that her official language is English.
- b. Increase AOC meeting registration fee to \$75;
- c. Change the "AOC business meeting and banquet" to "AOC business meeting and award dinner" in the ASABE AIM registration form;
- d. Establish Early Career and Senior Engineer/Researcher Award in AOC;
- e. Nominate Dr. Don Erbach and Ms. Melissa Moore as new honorary member of AOC.

Next board meeting was tentatively scheduled at 3:00pm CT in Oct 3, 2008.

Adjourn

The meeting was adjourned at 4:15pm CT.

Minutes was prepared by Dr. Ruixiu Sui, Secretary, AOC.